**DANIELLE N.C. LOW**

**#9 GARDENIA LANE,**

**MALABAR, ARIMA**

**309-0672/ 318-3910**

**TO WHOM IT MAY CONCERN**

I am applying for a position within your organization that my qualifications or experience might allow. I believe I have the necessary skills and abilities for this job. I am organized and a fast learner.

Your company excels at customer services, a field in which I would like to pursue a career. I am also very eager to become part of a winning team like yours. Joining your organization would give me a chance to develop useful skills that will help in pursuing my long-term career goals.

Enclosed you will also find my Resume which will give you greater detail regarding my education and work experiences. If you are interested in meeting me, I am available for interview at any time convenient to you.

Sincere thanks for your consideration of my application. I look forward to hearing from you.

**Yours respectfully**,

*Danielle Low*

***Danielle N.C. Low***

Resume

**MARITAL STATUS**  Single

**AGE**  24

**DATE OF BIRTH** April 22nd , 1990

**OBJECTIVE** *To be a part of your dynamic team, extensive public contact, frequent use of discretion, tact, as well as judgment, a good knowledge of departmental activities along with the ability to handle independent projects would help me in performing my job requirements, with full efficiency*. *Also to provide support and in so doing make a worthwhile contribution to any organization I represent.*

**PROFESSIONAL EXPIERIENCE** 09/2013-06/2014 AMALGAMATED SEURITY  
 North Office

03/2012 – 05/2012 ***TOTAL U FASHIONS***  
 Trincity Branch and Port-of-Spain Branch

02/2009 – 11/2010 ***OLYMPUS SECURITY***  
 Dabadie Discount Hardware

06/2007 – 01/2009 ***KENTUCKY FRIED CHICKEN (K.F.C)***  
 Arima

**EDUCATION**

2014-Present

NURSING CORSE-

2005 – 2007 ***JOHNSON’s FINISHING SCHOOL***  
 P.O.B- THREE (3)

P.O.A- THREE (3)

ENGLISH- THREE (3)

2002 – 2005 ***CUREPE JUNIOR SECONDARY***

1995 – 2002 ***MALABAR GOVERNMANT PRIMARY***

I**NTERESTS** First Aid/C.P.R (certified), Reading, Telemarketing

**REFFERENCES**

***GERGORY WALKER***

**POSTION**: TEACHER/ POLICE OFFICE

353-3444

***SEAN MODESTE***

**POSTION:** CAPTAIN

329-9797